



JnU/Admn-1(795)/2019/ 2369

Date: 23 May, 2024

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted earned leave with full average pay to Md. Shahnawaz Khan Chandan, Assistant Professor, Institute of Education & Research (IER), Jagannath University, Dhaka, Bangladesh for a period of 46(forty six) days, i.e. from 02 June, 2024 to 17 July, 2024 to perform the holy hajj in Saudi Arabia.

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

23.5.2024

Professor Dr. Md. Aynul Islam  
Registrar (In charge)

Distributed to:

Md. Shahnawaz Khan Chandan, Assistant Professor, Institute of Education & Research (IER).

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Art's, Jagannath University, Dhaka.
7. Director, Institute of Education & Research (IER), Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Director (ICT Cell), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
14. Assistant Register, Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
15. Office Copy/Personal File/Guard file.

(Anutosh Kumar)  
Deputy Registrar