



InU/Admin-1(528)/2013/3408

Date : 18 September, 2024

**OFFICE ORDER**

This is to notify that the Treasurer of the Jagannath University has granted earned leave with full average pay to Mr. Md. Ataul Gani, Associate Professor, Department of Botany, Jagannath University, Dhaka, Bangladesh for a period of 36 (thirty six) days, i.e. from 01 October, 2024 to 05 November, 2024 to attending Ph.D defense and graduation ceremony in IHE Delft Institute for Water Education, Netherlands.

The Jagannath University, Dhaka, Bangladesh does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500), dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
18.09.24

(Mohammad Zahid Alam)  
Registrar (routine charge)

Distributed to :

Mr. Md. Ataul Gani, Associate Professor, Department of Botany, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to :

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Botany, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (request for uploading).
9. Director (Finance and Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Netherlands, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka.
12. Deputy Registrar/PS to VC, VC's office, Jagannath University, Dhaka (For VC's kind information).
13. Assistant Registrar, Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
14. Personal File/Office Copy.
15. Guard File.

  
18.09.2024

(Md. Jahangir Alam)  
Deputy Registrar