



JnU/Admn.-1(649)/2015/ ২২২৭

Date: ০৪ September, 2026

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Shamima Akhter**, Associate Professor in the Department of Public Administration, Jagannath University, Dhaka, Bangladesh for a period of 10 (ten) days, i.e. from 10 September, 2026 to 19 September, 2026 {10-17 September, 2026, 08(eight) days on earned leave with full average pay & 18-19 September, 2026, 02(two) days permission to station leave during weekly holidays} to visit and stay in India for Medical purpose.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500), dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (In-Charge)

Distributed to :

Shamima Akhter, Associate Professor, Department of Public Administration, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Social Science, Jagannath University, Dhaka.
7. Chairman, Department of Public Administration, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*request for uploading*).
9. Director (Finance and Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of India, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka Bangladesh.
12. Deputy Registrar/PS to VC, VC's office, Jagannath University, Dhaka (*For VC's kind information*).
13. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (*For Treasurer's kind information*).
14. Personal File/Office Copy.
15. Guard File.

(Mst. Ashra-Un-Aktar Tuhin)
Deputy Registrar