

**Office of the Registrar  
Jagannath University**

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রেজিস্ট্রার দপ্তর  
জগন্নাথ বিশ্ববিদ্যালয়  
ঢাকা-১১০০, বাংলাদেশ।  
ফোন : (+৮৮০-২) ৯৫৩৪২৫৫  
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JnU/Admn.-1(328)/2012/Part-1/ ৯৭০৬

Date: ১৩ November, 2025

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Professor Dr. Shamsun Nahar**, Chairman, Department of Accounting and Information Systems, Jagannath University, Dhaka, Bangladesh for a period of 18(eighteen) days, i.e. from 17 December, 2025 to 03 January, 2026 {17-24 December, 2025 08(eight) days on earned leave with full average pay and 25/12/2025 to 03/01/2026, 10(ten) days on permission to station leave during Christmas Day, weekly holidays & Winter vacation} to visit and stay in Saudi Arabia for holly Umrah Hajj.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500), dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Sheikh Giash Uddin)  
Registrar (In-Charge)

Distributed to :

Professor Dr. Shamsun Nahar, Chairman, Department of Accounting and Information Systems, Jagannath University, Dhaka.

JnU/Admn.-1(328)/2012/Part-1/ ৯৭০৬

Date: ১৩ November, 2025

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Business Studies, Jagannath University, Dhaka.
7. Chairman, Department of Accounting and Information Systems, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*request for uploading*).
9. Director (Finance and Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka Bangladesh.
12. Deputy Registrar/PS to VC, VC's office, Jagannath University, Dhaka (*For VC's kind information*).
13. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (*For Treasurer's kind information*).
14. Personal File/Office Copy.
15. Guard File.

(Mohammad Zahid Alam)  
Deputy Registrar