

**Office of the Registrar  
Jagannath University**

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"শিক্ষা নিয়ে গড়ব দেশ  
শেখ হাসিনার বাংলাদেশ"



রেজিস্ট্রার দপ্তর  
জগন্নাথ বিশ্ববিদ্যালয়  
ঢাকা-১১০০, বাংলাদেশ।  
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JnU/Admin-1(530)/2013/ 3684

Date: 29 October, 2023

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted to station leave to **Lubna Jebin**, Associate Professor, Department of Public Administration, Jagannath University, Dhaka, Bangladesh, for a period of 08 (eight) days, i.e. from 30 October, 2023 to 06 November, 2023 on recreation leave to visit and stay in Japan on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

29/10/2023

(Engr. Md. Ohiduzzaman)  
Registrar

Distributed to:

**Lubna Jebin**, Associate Professor, Department of Public Administration, Jagannath University, Dhaka.

JnU/Admin-1(530)/2013/ 3684

Date: 29 October, 2023

**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Social Sciences, Jagannath University, Dhaka.
6. Chairman, Department of Public Administration, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka.
9. Visa Officer, High Commission/Embassy of Japan, Dhaka, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
12. Deputy Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
13. Office Copy/Personal File/Guard File.

29.10.2023  
(A T M Shafiqur Rahman)  
Deputy Registrar