



Ref : JnU/Admn-3(129)/2012/2863

Date: 15 October, 2018

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted leave to **Sonia Dilshad Sanowara Begum**, Senior Office Assistant, Office of the Registrar, Jagannath University, Dhaka, Bangladesh for a period of 08 (eight) days, i.e. from 17 October, 2018 to 24 October, 2018 {17/10/2018 to 20/10/2018, 04 (four) days on permission to station leave during the Sharadiya Durga Puja, Weekly Holidays & 21/10/2018 to 24/10/2018, 04 (four) days on earned leave with full average pay} to visit & stay in India on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar

**Distribution:**

Sonia Dilshad Sanowara Begum, Senior Office Assistant, Office of the Registrar, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

- 1 Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
- 2 Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
- 3 Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
- 4 Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
- 5 Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
- ✓ 6 Director (Networking & IT), Jagannath University, Dhaka;
- 7 Director (Finance & Accounts), Jagannath University, Dhaka;
- 8 Visa Officer, High Commission/Embassy of India in Dhaka, Bangladesh;
- 9 Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore/Gede, Darshana/Tamabil/Akhaura, Sylhet/Burimari, Lalmonirhat, Bangladesh;
- 10 Deputy Registrar & PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
- 11 Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
- 12 Office Copy/Personal File;
- 13 Guard file.

  
(Md. Moshirul Islam)  
Deputy Registrar