



JnU/Admn-2(94)/2012/ 711

Date: 16 August 2026

OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has granted leave to **Mr. Mohammad Emel Hoq Molla**, Deputy Registrar, Office of the Registrar, Jagannath University, Dhaka, Bangladesh for a period of 15 (fifteen) days i.e. from 25 August 2026 to 8 September, 2026, with permission to station leave with grant earned leave with full average pay to visit & stay Singapore, Malaysia, Thailand for personal purpose.

The Jagannath University, Dhaka, Bangladesh, has no any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011, office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (In Charge)

Distribution:

Mr. Mohammad Emel Hoq Molla, Deputy Registrar, Office of the Registrar, Jagannath University, Dhaka,

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Controller of Foreign Exchange, Bangladesh Bank, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Director, Office of the Finance & Accounts, Jagannath University, Dhaka;
7. Director, ICT Cell, Jagannath University, Dhaka;
8. Visa Officer, Embassy of Singapore, Malaysia, Thailand in Bangladesh;
9. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;
10. Deputy Registrar/PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
11. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
12. Office Copy/Personal File;

(Abdul Halim)
Deputy Controller of Examinations
Establishment Section