



JnU/Admin.-I(410)/2013/Part-01/2100

Date: 31 August, 2026

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Md. Abdul Malak**, Associate Professor, Department of Geography and Environment, Jagannath University, Dhaka, Bangladesh, for a period of 06 (six) days, i.e. from 12 September, 2026 to 17 September, 2026 {12/09/2026, 01 (one) day on permission to station leave during the vacation of weekly holiday and 13/09/2026 to 17/09/2026, 05 (five) days on duty leave} to attend the signing ceremony of the Memorandum of Understanding (MoU) for establishing an International Centre of Excellence on the use of satellite imagery that will be held from September 13-16, 2026, Shanghai, China.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

Professor Dr. Md. Sheikh Giash Uddin
Registrar (In charge)

Distributed to:

Dr. Md. Abdul Malak, Associate Professor, Department of Geography and Environment, Jagannath University, Dhaka.

JnU/Admin.-I(410)/2013/Part-01/2100

Date: 31 August, 2026

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
6. Chairman, Department of Geography and Environment, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*Request for upload to the JnU website*).
9. Visa Officer, High Commission/Embassy of China, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar/PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (*for VC's kind information*).
12. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (*for Treasurer's kind information*).
13. Office Copy/Personal File/Guard File.

31.08.26
(A. K. M. Abdullah Al Mamun)
Deputy Registrar