



JnU/Admn-1(107)/2008/5678

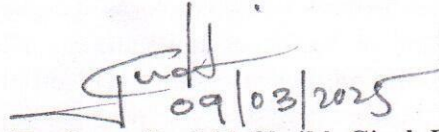
Date: 09 March, 2025

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted leave to **Md. Al-Mamun**, Associate Professor, Department of English, Jagannath University, Dhaka, Bangladesh for a period of 21 (twenty one) days, i.e. from 16 March, 2025 to 05 April, 2025 {16/03/2025 to 30/03/2025, 15 (fifteen) days on permission to approved Recreation leave and 31/03/2025 to 05/04/2025, 06(six) days on permission to station leave during the vacation of Eid-ul-Fitr} visit and stay to perform Umrah Hajj in Saudi Arabia.

Jagannath University, Dhaka, Bangladesh does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
09/03/2025

(Professor Dr. Md. Sheikh Giash Uddin)  
Registrar (In charge)

Distributed to:

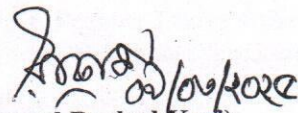
**Md. Al-Mamun**, Associate Professor, Department of English, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Art's, Jagannath University, Dhaka.
7. Chairmen, Department of English, Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Director (ICT Cell), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
14. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
15. Office Copy/Personal File/Guard file.

  
(Muhammad Rashed Kazi)  
Deputy Registrar