



JnU/Admn.-1(410)/2013/Part-1/2855

Date: 07 July, 2024

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has granted leave to **Dr. Md. Abdul Malak**, Associate Professor, Department of Geography & Environment, Jagannath University, Dhaka, Bangladesh for a period of 06 (six) days, i.e. from 08 July, 2024 to 13 July, 2024 (08/07/2024 to 09/07/2024 (2 days) as earned leave with full average pay and 10/07/2024 to 13/07/2024 (4 days) as duty leave) to attending an international seminar in Thailand.

The Jagannath University, Dhaka, Bangladesh does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500), dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Aynul Islam)
Registrar (In-charge)

Distributed to :

Dr. Md. Abdul Malak, Associate Professor, Department of Geography & Environment, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to :

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Geography & Environment, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*request for uploading*).
9. Director (Finance and Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Thailand, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka.
12. Deputy Registrar/PS to VC, VC's office, Jagannath University, Dhaka (*For VC's kind information*).
13. Assistant Registrar, Treasurer's Office, Jagannath University, Dhaka (*For Treasurer kind information*).
14. Personal File/Office Copy.
1. Guard File.

(Md. Jahangir Alam)
Deputy Registrar