



JnU/Admn-1(203)/2010/2334

Date : 21 May, 2024

**OFFICE ORDER**

Subject to approval of the Syndicate, the Vice-Chancellor of the Jagannath University has granted study leave with pay to **Professor Dr. Gulshan Ara**, Department of Chemistry, Jagannath University, Dhaka for a period of 01(one) year i.e. from 01/06/2024 to 31/05/2025 to participate in the Post Doctoral Fellowship Program at the University of Dhaka, according to the following terms and conditions:

1. That she shall have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before she proceeds on leave. She will bear all costs in this regard;
2. That her service during the study leave shall be governed as per Jagannath University rules.
3. That returning from study leave she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She will not be entitled to join duties before the termination of her leave without the permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. That Jagannath University shall not bear any expenses for the said study leave.

21.5.2024

**Professor Dr. Md. Aynul Islam**  
Registrar (In Charge)



Distributed to:

**Professor Dr. Gulshan Ara**, Department of Chemistry, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Dean, Faculty of Sciences, Jagannath University, Dhaka.
2. Chairman, Department of Chemistry, Jagannath University, Dhaka.
3. Director (Finance & Accounts), Jagannath University, Dhaka.
4. Director (ICT Cell), Jagannath University, Dhaka.
5. Director, Public Relations, Information and Publication office, Jagannath University, Dhaka.
6. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
7. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
8. Deputy Registrar (Establishment), Registrar Office, Jagannath University, Dhaka (For update information).
9. Office Copy/Personal File

21.05.24

**Mridul kanti Rakshit**  
Deputy Registrar