Office of the Registrar
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Fax : (+880-2) 47118449
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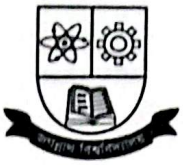
Website : www.jnu.ac.bd





রেজিস্ট্রার দপ্তর
জগন্নাথ বিশ্ববিদ্যালয়
ঢাকা-১১০০, বাংলাদেশ।
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JnU/Admn.-1(695)/2017/676 Date: 04 November, 2026

OFFICE ORDER

The Jagannath University has hereby granted study leave with pay to **Shaila Islam Satu,** Assistant Professor, Department of Botany, Jagannath University, Dhaka, for a period of 01(one) year, i.e. from 01 October, 2026 to 30 September, 2027 in continuation to 01(one) year study leave (01/10/2023 to 30/09/2026 with pay enjoyed for Ph.D Program) granted earlier to complete Ph.D Program in the Queen Mary University of London, UK, as per (decision no-5) in 113th meeting of the Syndicate of Jagannath University held on 15 October, 2026.

The terms and conditions shall remain same as it was mentioned in the earlier office order {No. JnU/Admn.-1(695)/2017/1975, Dated: 30 April, 2024}.

04/11/26

(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (In charge)

Distributed to :
Shaila Islam Satu, Assistant Professor, Department of Botany, Jagannath University, Dhaka.

JnU/Admn.-1(695)/2017/676 Date: 04 November, 2026

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life & Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Botany, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, Embassy/High Commission of UK, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar /PS to VC, VC's Office, Jagannath University, Dhaka (*For VC's kind information*).
13. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (*For Treasurer's kind information*).
14. Deputy Registrar (Establishment), Registrar Office, Jagannath University, Dhaka (*For update information*).
15. Office Copy/Personal File.

04.11.26

(Apurbo Kumar Saha)
Deputy Registrar

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