Office of the Registrar
Jagannath University
Dhaka-1100, Bangladesh
Phone : (+880-2) 9534255
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রেজিস্ট্রার দপ্তর
জগন্নাথ বিশ্ববিদ্যালয়
ঢাকা-১১০০, বাংলাদেশ।
ফোন : (+৮৮০-২) ৯৫৩৪২৫৫
ফ্যাক্স : (+৮৮০-২) ৪৭১১৮৪৪৯

JnU/Admin.-1(758)/2018/664 Date: 04 November, 2026

OFFICE ORDER

The Jagannath University has hereby granted study leave with pay to **Tanvir Ahammad**, Assistant Professor, Department of Computer Science and Engineering, Jagannath University, Dhaka, Bangladesh for a period of 01 (one) year, i.e. from 06 August, 2026 to 05 August, 2027 to pursue Ph.D Program in The University of Alabama, USA as per decision (decision no.5) in the 113th meeting of the Syndicate of Jagannath University held on 03 October, 2026, according to the following terms and conditions:

1. That he will have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before he proceed on leave. He will bear all costs in this regard;
2. That his service during the study leave will be governed as per Jagannath University rules;
3. That returning from study leave he must at once report his return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. He will not be entitled to join duties before the termination of his leave without permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond the sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. The Jagannath University will not bear any expenses for the said study leave.

04/11/26

Professor Dr. Md. Sheikh Giash Uddin
Registrar (In Charge)
Distributed to:

Tanvir Ahammad, Assistant Professor, Department of Computer Science and Engineering, Jagannath University, Dhaka.

JnU/Admin.-1(758)/2018/664 Date: 04 November, 2026

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Computer Science and Engineering, Jagannath University, Dhaka.
8. Director (Finance & Accounts), Jagannath University, Dhaka.
9. Director, Public Relations, Information and Publication Office, Jagannath University, Dhaka.
10. Director, (ICT Cell), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of USA, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. Deputy Registrar/PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (*for VC's kind information*).
14. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (*for Treasurer's kind information*).
15. Office Copy/ Personal File/ Guard File.

04.11.2026

(A T M Shafiqur Rahman)
Deputy Registrar

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