



Ref : JnU/Admn-3(195)/2019/3411

Date: 31 August, 2022

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted Permission to leave Station to **Md. Mahabub Alam**, Senior Office Assistant, Department of Mass Communication & Journalism, Jagannath University, Dhaka, Bangladesh for a period of 24 (Twenty Four) days, i.e. from 11 September, 2022 to 04 October, 2022 {11/09/2022 to 25/09/2022, 15 (Fifteen) days on Recreation leave, & 26/09/2022 to 04/10/2022, 09 (Nine) days on earned leave with full average pay} to visit & stay in India on personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated- 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar

**Distribution:**

Md. Mahabub Alam, Senior Office Assistant, Department of Mass Communication & Journalism, Jagannath University, Dhaka.  
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Copy forwarded for information and necessary action to:

- 1 Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
- 2 Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
- 3 Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
- 4 Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
- 5 Director (Finance & Accounts), Jagannath University, Dhaka;
- 6 Director (ICT Cell), Jagannath University, Dhaka;
- 7 Visa Officer, High Commission/Embassy of India in Dhaka, Bangladesh;
- 8 Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore/Gede, Darshana/Tamabil, Sylhet/Akhaura, B.Baria/Lalmonirhat/Banglabandh, Panchagarh, Bangladesh;
- 9 PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
- 10 Deputy Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
- 11 Office Copy/Personal File;
- 12 Guard file.

  
(Ziadur Rahman)  
Deputy Registrar