



Ref: JnU/Admn-1(306)/2011/ 6407


Date: 23 February, 2020

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted earned leave with full average pay to **Maksuda Khanam**, Assistant Professor, Department of Anthropology, Jagannath University, Dhaka, Bangladesh, for a period of 179 (one hundred seventy nine) days, i.e. from 01 March 2020 to 26 August 2020 to visit and stay in Australia for medical treatment of her child.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
23.2.2020  
(Engr. Md. Ohiduzzaman)  
Registrar

Distributed to:


**Maksuda Khanam**, Assistant Professor, Department of Anthropology, Jagannath University, Dhaka.

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**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Social Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Anthropology, Jagannath University, Dhaka.
8. Director (Finance & Accounts), Jagannath University, Dhaka.
9. Director, Public Relations, Information and Publication Office, Jagannath University Dhaka.
10. Director, Networking & IT, Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of Australia, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (*for VC's kind information*).
14. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
15. Deputy Registrar (Council), Office of the Registrar, Jagannath University, Dhaka (*to report of the Syndicate*).
16. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (*for Treasurer's kind information*).
17. Office Copy/Personal File/Guard File.

  
23.02.20  
(Mohammad Zahid Alam)  
Deputy Registrar