

Ref : JnU/Admn-1(695)/2017/ 4863


Date: 2 December, 2019.....

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby permitted to station leave to **Shaila Islam Satu**, Lecturer, Department of Botany, Jagannath University, Dhaka, Bangladesh, for a period of 10 (ten) days, i.e. from 16 December, 2019 to 25 December, 2019 during the vacation of Victory day, Winter vacation, Christmas day and weekly holiday to visit and stay in India on personal purpose.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.


(Engr. Md. Ohiduzzaman)
Registrar


Distributed to:
Shaila Islam Satu, Lecturer, Department of Botany, JnU, Dhaka.

JnU/Admn-1(695)/2017/ 4863

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Botany, Jagannath University, Dhaka.
- ✓ 8. Director (Networking & IT), Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of India, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/ Jashore, Benapole, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
14. Personal File/Office Copy.
15. Guard File.


(Mohammad Zahid Alam)
Deputy Registrar