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JnU/Admn.-1(339)/2012/Part File-1/10063

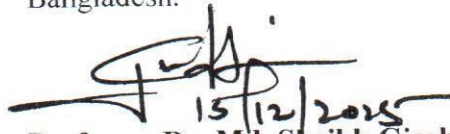
Date: 15 December, 2025

### OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted permission to station leave to Professor **Dr. Muhammad Al-Amin Hoque**, Department of Geography and Environment, Jagannath University, Dhaka, Bangladesh, for a period of 11 (eleven) days, i.e. from 14 January, 2026 to 24 January, 2026 on recreation leave to visit & stay in Saudi Arabia for Holly Omrah Hazz.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
 15/12/2025

**Professor Dr. Md. Sheikh Giash Uddin**  
 Registrar (In charge)

Distributed to:

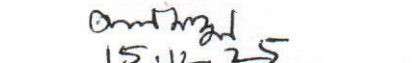
Professor Dr. Muhammad Al-Amin Hoque, Department of Geography and Environment, Jagannath University, Dhaka

JnU/Admn.-1(339)/2012/Part File-1/10063

Date: 15 December, 2025

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
3. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
5. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka;
6. Chairman, Department of Geography and Environment, Jagannath University, Dhaka;
7. Director (ICT Cell), Jagannath University, Dhaka;
8. Director (Finance & Accounts), Jagannath University, Dhaka;
9. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh;
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar /PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information);
12. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka;
13. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information);
14. Office Copy/Personal File;

  
 15.12.25  
 (A. K. M. Abdullah Al Mamun)  
 Deputy Registrar