



JnU/Admn-1(446)/2013/ 5437

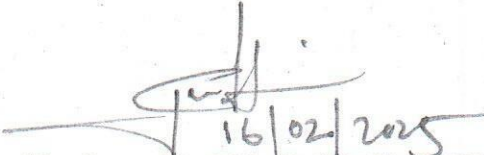
Date: 16 February, 2025

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted earned leave with full average pay to **Professor Dr. Sufia Khatun**, Department of Islamic History & Culture, Jagannath University, Dhaka, Bangladesh for a period of 05 (five) days, i.e. from 01 March, 2025 to 05 March, 2025 {01/03/2025, 01 (one) day on permission to station leave during the weakly holiday & 02/03/2025 to 05/03/2025, 04 (four) days on earned leave with full average pay} allowing her to visit and stay in India for personal purposes.

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Professor Dr. Md. Sheikh Giash Uddin)  
Registrar (In charge)

Distributed to:

**Professor Dr. Sufia Khatun**, Department of Islamic History & Culture, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Art's, Jagannath University, Dhaka.
7. Chairman, Department of Islamic History & Culture, Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Director (ICT Cell), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of India, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore, Bangladesh.
13. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
14. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
15. Office Copy/Personal File/Guard file.

  
(Muhammad Rashed Kazi)  
Deputy Registrar