



# **MBA (Evening) Program**

## **Faculty of Business Studies**

### **Jagannath University, Dhaka**

#### **Prospectus**

#### **1. Preamble**

Faculty of Business Studies, Jagannath University is going to offer the MBA (Evening) Program to prepare skilled and qualified business executives not only for local market but also for the global market. The curricula will be fueled by teaching methodologies based on persuasive thinking to help students in maximizing their performance. A well balanced qualitative and quantitative approach will be followed to support students in improving their analytical and quantitative skills. A variety of specialized and interdisciplinary courses will offer to focus on developing leadership qualities of the students to act strategically and efficiently in the present day global environment.

One of the major objectives of the MBA (Evening) Program of the departments is to update knowledge of the students / professionals in different functional areas of business with special emphasis on various aspects in the field in Accounting, Management, Marketing and Finance. Thus, the program aims at making the professionals technically more competent in solving problems in the relevant fields.

#### **2. Title of the Program and Name of the Degree**

This program shall known as ‘MBA (Evening)’ program and the name of degree shall be MBA (Major in .....).

#### **3. Objectives of the MBA (Evening) Program**

The specific objectives of the program are:

- a. Preparing students of different background with necessary skills and techniques for developing career in the field of Accounting & Information Systems, Management Studies, Marketing and Finance;
- b. Promoting students’ perceptions of various functional areas of business and developing their understanding of interrelationships among them;
- c. Assisting students in understanding the dynamics of business operations in an increasingly competitive global environment and competently dealing with the management problems there in;
- d. Developing critical thinking, interpersonal communication skills and leadership qualities of the students to make them to work efficiently and effectively;

#### 4. Application Eligibility

Graduates (with at least CGPA 2.50 in graduate or masters level and minimum 2<sup>nd</sup> class either in graduate or masters level in case of traditional system) in any discipline can apply in prescribed form within deadline for appearing at the admission test to be conducted by the Faculty of Business Studies, Jagannath University. The minimum qualifying points for application will be six and will be calculated as follows:

<b>SSC or Equivalent</b>	<b>O-Level</b>	<b>Qualifying Points</b>
GPA/Division	GPA	
≥ 4.00/1 <sup>st</sup>	≥ 3.00	3
≥ 3.00/2 <sup>nd</sup>	≥ 2.50	2
≥ 2.00/3 <sup>rd</sup>	≥ 1.00	1

<b>HSC or Equivalent</b>	<b>A-Level</b>	<b>Qualifying Points</b>
GPA/Division	GPA	
≥ 4.00/1 <sup>st</sup>	≥ 3.00	3
≥ 3.00/2 <sup>nd</sup>	≥ 2.50	2
≥ 2.00/3 <sup>rd</sup>	≥ 1.00	1

<b>Bachelors and Masters Program</b>	<b>1<sup>st</sup> Class/Division</b>	<b>2nd Class/Division</b>	<b>3rd Class/Division</b>
Bachelor Degree (Pass)	4	3	1
Bachelor Degree (Hons.), Bachelor of Engineering, Medicine or Agriculture	5	4	2
Master Degree	1	1	1

#### Four Year Bachelor Program

<b>CGPA</b>	<b>≥ 3.50</b>	<b>3.00 to &lt; 3.50</b>	<b>2.50 to &lt; 3.00</b>
Points	5	4	2

Applicants who have taken O-Level examination, must have passed at least five subjects (including Mathematics) with a minimum of grade D in each of these subjects and in case of A-Level must have passed at least two subjects with a minimum of grade D in each of these subjects.

#### 5. Allocation of Marks

Total Marks allocated for assessing the applicants to determine eligibility for admission in MBA (Evening) Program as under:

<b>Evaluation Areas</b>	<b>Marks allocated</b>
Written test	50
Interview	20
Qualifying Marks (On the basis of past academic results; Highest qualifying points will be 12, so 12 x 2.5 = 30 and lowest will be 6 so, 6 x 2.5 = 15)	30
<b>Total</b>	<b>100</b>

## 6. Admission Test

Total marks of written test are 50. The test will cover the areas of English and basic Mathematics. Candidates are required to qualify the written test. Use of calculator or other electronic devices are strictly prohibited in the exam hall.

## 7. Viva-Voce

Viva-Voce will be conducted under arrangement of pre designed interview Board. All candidates must have to bring all original academic certificates, marks sheet/transcripts and admit card of admission test.

## 8. Selection for Admission

Student for admission shall be selected on the basis of the student's total scores/points in academic achievement, marks in admission test and viva-voce.

## 9. Seat Capacity

100 students will be admitted in each department (AIS, Management Studies, Marketing, and Finance) in each intake.

## 10. Academic Year

The academic year is divided into three semesters as under:

Semester	Duration
Spring	January to April
Summer	May to August
Fall	September to December

## 11. General Fees and other Charges

### Break up of Fees and Charges

SL	Head	Rate (BDT.)**
1.	Registration Fee	Tk. 10,000 (at the time of admission)
2.	Semester Fee	Tk. 3,000 (each semester except semester of Project paper/Master paper)
3.	<b>Course fee :</b> (i) <u>Taught</u> Course fee per credit point (Total 60 credit points ) (ii) Master paper fee per credit (Total 3 credit points)	Tk. 2,500 per credit point  Tk. 3,000 per credit point
4.	<b>Retake</b>	Tk. 2,500 per credit point
5.	Make-up mid-term fee	Tk. 1,500 per course
6.	Viva-Voce fee	Tk. 1,000
7.	Admission Form	Tk. 1,000
8.	Late Registration fee for courses	Tk. 1,500

- \* Computer Lab fee Tk. 3,000 and Seminar Fee Tk. 2,000 will be collected by the concerned department once at the time of 1<sup>st</sup> Level entry.
- \*\* All fees and charges are subject to change
- \* Each student is eligible to take minimum two courses and maximum four courses in each semester.
- \*\* Total cost will be approximately Tk. 1,91,000/- (One lac ninety one thousand only) payable at six semesters.

## **12. Necessary Documents to be enclosed with the Application:**

- i. Money Receipt of Tk. 1,000/- (**Deposited at Dean office**)
- ii. Photocopies of all academic transcripts/mark sheets and certificates
- iii. Two copies of PP size color photo to be attached with application form.