



Ref: JnU/Admn-1 (748)/2017/474

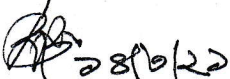
Date: 14 March, 2021

OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted leave to **Mst. Ruksana Karim, Assistant Professor**, Department of Music, Jagannath University, Dhaka, Bangladesh for a period of 90 (ninty) days, i.e. from 04 April, 2021 to 02 July, 2021 {04/04/2021 to 18/04/2021, 15 (fifteen) days on permission to Recreation leave & 19/04/2021 to 02/07/2021, 75 (seventy five) days earned leave with full average pay} to visit & stay in USA on Higher Studies purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:

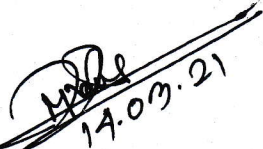
Mst. Ruksana Karim, Assistant Professor, Department of Music, Jagannath University, Dhaka.

JnU/Admn-1 (748)/2017/474

14 March, 2021

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Chairman, Department of Music, Jagannath University, Dhaka.
7. Director (Networking & IT), Jagannath University, Dhaka.
8. Director (Finance & Accounts), Jagannath University, Dhaka.
9. Visa Officer, High Commission/Embassy of USA, Dhaka, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Director & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
12. Deputy Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
13. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
14. Office Copy/Personal File/ Guard file.


(Mohammad Zahid Alam)
Deputy Registrar