



JnU/Admn-2(120)/2013/ 1125

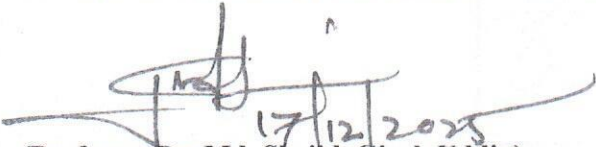
Date: 17 December 2025

OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has granted leave to **Mr. Muhammad Rashed Kazi**, Deputy Registrar, Office of the Registrar, Jagannath University, Dhaka, Bangladesh for a period of 4*(four) days i.e. from 31 December 2026 to 3 January 2026 {from 31 December 2025 to 1 January 2026 two days on earned leave with full average pay and 2 January 2026 to 3 January 2026 two days on weekly holiday} to visit & stay United Arab Emirates (UAE) for personal purpose.

The Jagannath University, Dhaka, Bangladesh, has no any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (In Charge)

Distribution:

Mr. Muhammad Rashed Kazi, Deputy Registrar, Office of the Registrar, Jagannath University, Dhaka

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Date: 17 December 2025

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Controller of Foreign Exchange, Bangladesh Bank, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Director (Finance & Accounts), Office of the Finance & Accounts, Jagannath University, Dhaka;
7. Director, ICT Cell, Jagannath University, Dhaka;
8. Visa Officer, Embassy of United Arab Emirates (UAE) in Dhaka, Bangladesh;
9. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka;
10. Deputy Registrar/PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
11. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
12. Office Copy/Personal File;


(Abdul Halim)

Deputy Controller of Examinations
Establishment Section