



Ref : JnU/Admn-3(243)/2023/ 4896

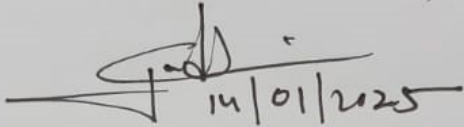
Date: ... 14 ... January, 2025 .....

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Sobuz Ali**, Office Secretary-Cum-Computer Operator, Department of the Finance, Jagannath University, Dhaka for a period of 30 (Thirty) days i.e. from 15 January' 2025 to 13 February' 2025 on earned leave with full average pay to visit and stay in India for his wife's treatment.

The Jagannath University does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated:19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
14/01/2025

**Professor Dr. Md. Sheikh Giash Uddin**

Registrar (In Charge)

**Distribution:**

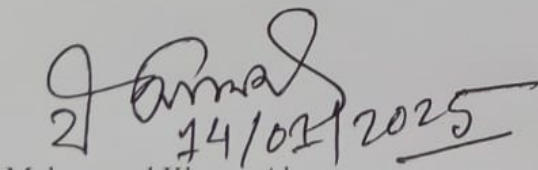
**Sobuz Ali, Office Secretary-Cum-Computer Operator, Department of the Finance, Jagannath University, Dhaka.**

JnU/Admn-3(243)/2023/ 4896

14 January, 2025

Copy forwarded for information and necessary action to:

- 1 Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
- 2 Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
- 3 Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
- 4 Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
- 5 Chairman, Department of the Finance, Jagannath University, Dhaka;
- 6 Director (Finance & Accounts), Jagannath University, Dhaka;
- 7 Director (ICT Cell), Jagannath University, Dhaka;
- 8 Visa Officer, High Commission/Embassy of India in Dhaka, Bangladesh;
- 9 Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole/Jashore/Darshana/Tamabil/Akhaura/B.Baria/Lalmonirhat/Banglabandh/Panchagarh, Bangladesh;
- 10 PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind in formation);
- 11 Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
- 12 Office Copy/Personal File.

  
14/01/2025

Mohammad Khasru Alam

Assistant Registrar