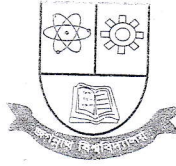


Office of the Registrar

Dhaka-1100, Bangladesh.  
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Fax : (+880-2) 47118449



রেজিস্ট্রার দপ্তর

ঢাকা-১১০০, বাংলাদেশ।  
ফোন : (+৮৮০-২) ৯৫৩৪২৫৫  
ফ্যাক্স : (+৮৮০-২) ৪৭১১৮৪৪৯

Ref : JnU/Admin-1(687)/2016/ 4710


Date: 21 November, 2019

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Shahana Sultana**, Lecturer, Department of Geography and Environment, Jagannath University, Dhaka, Bangladesh, for a period of 10 (ten) days, i.e. from 26 November, 2019 to 05 December, 2019 {26/11/2019 to 01/12/2019, 06 (six) days on duty leave, 02/12/2019 to 05/12/2019, 04 (four) days on earned leave with full average pay} to attend 15<sup>th</sup> International Asian Urbanization Conference (AUC) organized by Ho Chi Minh City, Vietnam.

The Jagannath University, Dhaka, Bangladesh does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Mohammad Zahid Alam)  
Deputy Registrar

Distributed to:


Shahana Sultana, Lecturer, Department of Geography and Environment, JnU, Dhaka.

JnU/Admin-1(687)/2016/ 4710

Date: 21 November, 2019

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Geography and Environment, Jagannath University, Dhaka.
8. Director (Networking & IT), Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Vietnam, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Bangladesh.
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
14. Personal File/Office Copy.
15. Guard File.

  
(A, T, M, Shafiqur Rahman)  
Assistant Registrar