



JnU/Admin-2(102)/2012/1418


Date: 14 December, 2023

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Mr. K. M. Al Amin**, Assistant Registrar, Office of the Controller of Examinations, Jagannath University, Dhaka, Bangladesh for a period of 19 (nineteen) days, i.e. from 04 February 2024 to 22 February 2024 {04 February 2024, to 18 February 2024, 15 (fifteen) days as a permission to station leave during rest & recreation leave & 19 February 2024, to 22 February 2024, 04 (four) days earned leave with full average} to visit and stay in Saudi Arabia to perform the Holy Omrah.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar.

**Distributed to:**

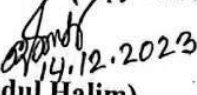
Mr. K. M. Al Amin, Assistant Registrar, Office of the Controller of Examinations, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Director (Finance & Accounts), Jagannath University, Dhaka;
7. Controller of Examinations (Acting) Jagannath University, Dhaka;
8. Director, ICT Cell, Jagannath University, Dhaka;
9. Visa Officer, High Commission/Embassy in Saudi Arabia, Dhaka, Bangladesh;
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka Bangladesh;
11. Deputy Registrar/PS to VC, Office of the Vice Chancellor, Jagannath University, Dhaka (For VC's kind information);
12. Deputy Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
13. Office Copy/Personal File.

  
(Abdul Halim)  
Deputy Controller of Examinations  
Establishment Section