



Ref/U/Admin-1(378)/2012/2575

Date: 29 June, 2022

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Razia Sultana Sumi**, Associate Professor Department of Marketing, Jagannath University, Dhaka, Bangladesh, for a period of 33 (thirty three) days, i.e. from 03 July 2022 to 04 August 2022 {03/07/2022 to 04/07/2022, 02 (two) days on earned leave with full average pay, 05/07/2022 to 16/07/2022, 12 (twelve) days on permission to station leave during the weekly holidays & the vacation of Eid-ul-Adha and 17/07/2022 to 04/08/2022, 19 (nineteen) days on earned leave with full average pay} to visit & stay in Saudi Arabia to perform the Holy Hajj.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar

Distributed to:

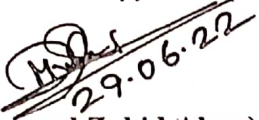
**Dr. Razia Sultana Sumi**, Associate Professor Department of Marketing, Jagannath University, Dhaka.

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**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
4. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
5. Dean, Faculty of Business Studies, Jagannath University, Dhaka.
6. Chairman, Department of Marketing, Jagannath University, Dhaka.
7. Director (Finance & Accounts), Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication Office, Jagannath University, Dhaka.
9. Director, (ICT Cell), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
13. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
14. Deputy Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
15. Office Copy/Personal File/Guard File.

  
(Mohammad Zahid Alam)  
Deputy Registrar