



Ref : JnU/Admn-3(246)/2023/ 4494

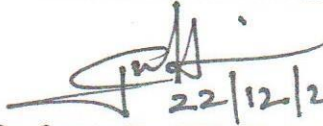
Date: 22 December, 2024...

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Md Mostofa Bin Aziz**, Office Secretary-Cum-Computer Operator, Office of the Registrar, Jagannath University, Dhaka for a period of 15 (Fifteen) days i.e. from 06 January' 2025 to 20 January' 2025 on earned leave, with full average pay to visit and stay Saudi Arabia to perform the Holy Omrah Hajj.

The Jagannath University does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated: 19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


22/12/2024

Professor Dr. Md. Sheikh Giash Uddin

Registrar (In Charge)

Distribution:

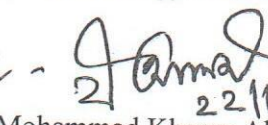
Md Mostofa Bin Aziz, Office Secretary-Cum-Computer Operator, Office of the Registrar, Jagannath University, Dhaka.

JnU/Admn-3(246)/2023/ 4494

22 December, 2024

Copy forwarded for information and necessary action to:

- 1 Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
- 2 Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
- 3 Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
- 4 Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
- 5 Director (Finance & Accounts), Jagannath University, Dhaka;
- 6 Director (ICT Cell), Jagannath University, Dhaka;
- 7 Visa Officer, High Commission/Embassy kingdom of Saudi Arabia (KSA) in Dhaka, Bangladesh;
- 8 Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole/Jashore/Darshana/
Tamabil/Akhaura/B.Barua/Lalmonirhat/Banglabandh/Panchagarh, Bangladesh;
- 9 PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
- 10 Assistant Registrar, Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
- 11 Office Copy/Personal File.

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22/12/24

Mohammad Khasru Alam
Assistant Registrar