



JNU/Admin-1(188)/2010/part-1/৩৩৬১

Date : ০৭ December, 2025

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of the Jagannath University has granted earned leave to **Professor Dr. Mohammad Abdul Baki**, Chairman, Department of Zoology, Jagannath University, Dhaka, Bangladesh for a period of 06 (six) days, i.e. from 10 December, 2025 to 15 December, 2025 to visit & stay in Thailand for his wife treatment purpose.

The Jagannath University, Dhaka, Bangladesh does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500), dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

**(Professor Dr. Shaikh Rafiqul Islam)**  
Registrar (Routine charge)

Distributed to :

Professor Dr. Mohammad Abdul Baki, Chairman, Department of Zoology, Jagannath University,  
Dhaka.

JNU/Admin-1(188)/2010/part-1/৩৩৬১

Date : ০৭ December, 2025

Copy forwarded for information and necessary action to :

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Life and Earth Sciences, Jagannath University, Dhaka.
7. Chairman, Department of Zoology, Jagannath University, Dhaka.
8. Director (Finance and Accounts), Jagannath University, Dhaka.
9. Director (ICT Cell), Jagannath University, Dhaka (*request for uploading*).
10. Visa Officer, High Commission/Embassy of Thailand, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka.
12. Deputy Registrar/PS to VC, VC's office, Jagannath University, Dhaka (*For VC's kind information*).
13. Assistant Registrar, Treasurer's Office, Jagannath University, Dhaka (*For Treasurer's kind information*).
14. Personal File/Office Copy.
15. Guard File.

**Mridul Kanti Rakshit**  
Deputy Registrar.