



JnU/Admn-2(207)/2019/ ৪৭৪

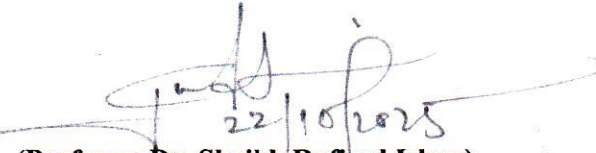
Date: 22 October 2025

OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has granted leave to **Mr. Arefin Kawser**, Passport no. A13166627, Section Officer (Grade-1), Office of the Finance & Accounts, Jagannath University, Dhaka, Bangladesh for a period of 7 (seven) days i.e. from 24 October 2025 to 30 October 2025 {from 24 October 2025 to 25 October 2025 two days on weekly holyday and from 26 October 2025 to 30 October 2025 five days on earned leave with full average pay} to visit & stay in India for medical purpose.

The Jagannath University, Dhaka, Bangladesh, has no any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.


(Professor Dr. Shaikh Rafiqul Islam)
Registrar (Routine Duty)

Distribution:

Mr. Arefin Kawser, Section Officer (Grade-1), Office of the Finance & Accounts, Jagannath University, Dhaka

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Date: 22 October 2025

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Comptroller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Director, Office of the Finance & Accounts, Jagannath University, Dhaka;
7. Director, ICT Cell, Jagannath University, Dhaka;
8. Visa Officer, Embassy of India in Dhaka, Bangladesh;
9. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jessore/Gede, Darshana/ Tamabil, Akhawara, Sylhet/Burimary, Lalmonirhat/Banglabandha, Panchagarh Land Port, Bangladesh;
10. Deputy Registrar/PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
11. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
12. Office Copy/Personal File;
13. Guard file.


(Abdul Halim)

Deputy Controller of Examinations
Establishment Section