



Ref : JnU/Admn-1(229)/2011/ 1945

Date: 07 August, 2018

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Fariha Tasnim**, Assistant Professor, Department of Marketing, Jagannath University, Dhaka, Bangladesh, for a period of 17 (seventeen) days, i.e. from 14 August 2018 to 30 August 2018 {14/08/2018, 01 (one) day on earned leave with full average pay and 15/08/2018 to 30/08/2018, 16 (sixteen) days on permission to station leave during the vacation of National Mourning Day & Eid-ul-Azha} to visit and stay in Saudi Arabia to perform the Holy Hajj.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Engr. Md. Ohiduzzaman)

Registrar

Distributed to:

Fariha Tasnim, Assistant Professor, Department of Marketing, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

01. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
03. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
04. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
05. Dean, Faculty of Business Studies, Jagannath University, Dhaka.
06. Chairman, Department of Marketing, Jagannath University, Dhaka.
07. Director, Public Relations, Information and Publication Office, Jagannath University, Dhaka.
08. Director, Networking & IT, Jagannath University, Dhaka.
09. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
12. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (for VC's kind information).
13. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
14. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (for Treasurer's kind information).
15. Office Copy/Personal File/Guard File.

(Mohammad Zahid Alam)

Deputy Registrar

Sarib

07.08.18