

JnU/Admin-2(47)/2010/ 6366

Ref :


Date: 19 February, 2020

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted leave to **Mr.Ziadur Rahman**, Deputy Registrar, Office of the Registrar, Jagannath University, Dhaka, Bangladesh for a period of 19 (nineteen) days, i.e. from 01 March, 2020 to 19 March, 2020 {01/03/2020 to 15/03/2020, (15 days) on Recreation leave & 16/03/2020 to 19/03/2020 (04 days) on earned leave with full average pay} to travel and stay in Saudi Arabia to perform the Holy Omrah & UAE.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
19.2.2020  
(Engr. Md. Qhiduzzaman)  
Registrar

**Distributed to:**


**Mr.Ziadur Rahman**, Deputy Registrar, Office of the Registrar, Jagannath University, Dhaka.

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**Copy forwarded for information and necessary action to:**

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Director (Finance & Accounts), Jagannath University, Dhaka;
7. Director (Networking & IT), Jagannath University, Dhaka;
8. Visa Officer, High Commission/Embassy Saudi Arabia & UAE in Dhaka, Bangladesh;
9. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh;
10. Deputy Registrar & PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
11. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
12. Office Copy/Personal File;
13. Guard file.

  
19.02.20  
(Mohammad Zahid Alam)  
Deputy Registrar