



JnU/Admn.-1(378)/2012/Part-01/ ৫৭৪

Date : ০৭ March, 2026

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Professor Dr. Razia Sultana Sumi**, Department of Marketing, Jagannath University, Dhaka, Bangladesh for a period of 18(eighteen) days, i.e. from 10 May, 2026 to 27 May, 2026 {10/05/2026 to 21/05/2026, 12(twelve) days on earned leave with full average pay and 22/05/2026 to 27/05/2026, 06(six) days on permission to station leave during weekly holidays, Eid-ul-Adha & Summer vacation} to visit and stay in USA for personal purpose.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500), dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.



(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (In-charge)

Distributed to :


Professor Dr. Razia Sultana Sumi, Department of Marketing, Jagannath University, Dhaka.

JnU/Admn.-1(378)/2012/Part-01/ ৫৭৪

Date : ০৭ March, 2026

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Business Studies, Jagannath University, Dhaka.
7. Chairman, Department of Marketing, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (*request for uploading*).
9. Director (Finance and Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of USA, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka Bangladesh.
12. Deputy Registrar/PS to VC, VC's office, Jagannath University, Dhaka (*For VC's kind information*).
13. Deputy Registrar, Treasurer's Office, Jagannath University, Dhaka (*For Treasurer's kind information*).
14. Personal File/Office Copy.
15. Guard File.



(Mohammad Zahid Alam)
Deputy Registrar