Office of the Registrar Jagannath University

Dhaka-1100, Bangladesh. Phone: (+880-2) 7110415 Fax : (+880-2) 7113752



জগন্নাথ বিশ্ববিদ্যালয়

ঢাকা-১১০০, বাংলাদেশ। ফোনঃ (+৮৮০-২) ৭১১০৪১৫ ফ্যাক্সঃ (+৮৮০-২) ৭১১৩৭৫২

Date: 23 August, 2017

JnU/Admin.-1(734)/2017/4070

## OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has granted leave to Dr. Md. Rafiqul Islam, Assistant Professor, Department of Biochemistry & Molecular Biology, Jagannath University, Dhaka, Bangladesh for a period of 23 (twenty three) days i.e. from 25 August, 2017 to 16 September, 2017 {25/08/2017 to 09/09/2017, 16 (sixteen) days permission to station leave during the vacation of weekly holiday & Eid-Ul-Azha and 10/09/2017 to 16/09/ 2017, 07 (seven) days on earned leave with full average pay } to visit and stay in Japan on personal purpose.

The Jagannath University will have no financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 office of the Prime Minister, Government of the People's Republic of Bangladesh.

This has the concurrence of the Vice-Chancellor of Jagannath University.

(Engr. Md-Ohiduzzaman)

Registrar

Distributed to:

Dr. Md. Rafiqul Islam, Assistant Professor, Department of Biochemistry & Molecular Biology, Jagannath University, Dhaka.

JnU/Admin.-1(734)/2017/ 4070

Date: 23 August, 2017

Copy forwarded for information and necessary action to:

- 1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
- Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
  Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.

4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.

5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.

6. Dean, Faculty of Life and Earth Science, Jagannath University, Dhaka.

7. Chairman, Department of Biochemistry & Molecular Biology, Jagannath University, Dhaka.

Director (Networking & IT), Jagannath University, Dhaka.

9. Additional Director (Finance & Accounts), Jagannath University, Dhaka.

10. Visa Officer, High Commission/Embassy of Japan, Dhaka, Bangladesh.

- Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
- 12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's Kind information).
- 13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's Kind information).
- Personal File/Office Copy.

15. Guard File.

(Mohammad Zahid Alam)

Deputy Registrar

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