



Invitation for Tender

For procurement of heavy duty Photocopier for Jagannath University

1	Ministry/Division	:	Ministry of Education.		
2	Agency	:	Jagannath University, Dhaka.		
3	Head of Procuring Entity Name	:	Vice Chancellor, Jagannath University, Dhaka-1100.		
4	Procuring Entity District	:	Dhaka.		
5	Invitation for	:	Procurement of 05(five) nos heavy duty photocopier for Jagannath University.		
6	Invitation Ref. No. and Date	:	JN.UNI/P&D(Purchase)/22/2008/1027 Date: 03-06-2021		
7	Procurement Method	:	Open Tendering Method.		
8	Budget and Source of Funds	:	Jagannath University's own fund.		
9	Tender Package No.	:	01 (One) No.		
10	Tender Last Selling Date	:	Up to 16/06/2021 (Up to 3:00pm)		
11	Tender Submission Date and Time	:	Date: 17/06/2021, Time: Up to 12:00pm		
12	Tender Opening Date & Time	:	Date: 17/06/2021 Time: 12.30pm		
13	Name and Address of the Offices -Selling of Tender Document	:	a) Office of the Director (P& D), Jagannath University, Dhaka b) Office of the Director (F&A), Jagannath University, Dhaka c) Office of the Deputy Commissioner, Dhaka.		
	-Receiving of Tender Document	:	a) Office of the Director (P& D)		
	-Opening Tender Document	:	-Office of the Director (P& D), Jagannath University.		
14	Eligibility of Tenderer	:	Mentioned in the Tender Schedule		
15	Package No	Brief Description of Lots.	Price of Tender Documents	Earnest Money	Completion Time
	PG-02/2020-21	Supply of Photocopier	Tk. 1000.00	Tk 20,000.00	07 (seven) days
16	Earnest Money Deposition.	:	In the form of Bank Draft/Pay Order from any Schedule Bank in favor of Treasurer, Jagannath University. Dhaka.		
17	Name of Official Inviting Tender	:	Engr. Md. Shahadat Hossain		
18	Designation and Address of Official Inviting Tender.	:	Director (P&D) Jagannath University, 9-10, Chittaranjan Avenue, Dhaka-1100.		
19	Contact details of Official Inviting Tender	:	Phone- 02-9515039		
20	The procuring entity reserves the right to accept or reject any or all tenders without assigning any reason.				

(Engr. Md. Shahadat Hossain)
Director (P&D), Jagannath University.

GD-4646 (5x3)