



JnU/Admn-1(670)/2016/4910

Date: 14 January, 2025

OFFICE ORDER

This is to notify that the Vice-Chancellor of the Jagannath University has hereby granted leave to **Dr. Ali F. M. Razwan**, Assistant Professor, Department of Music, Jagannath University, Dhaka, Bangladesh for a period of 06 (six) days i.e. from 16 January, 2025 to 21 January, 2025 (on earned leave with full average pay) to visit and stay in Srilanka & Maldives for personal purpose.

Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Sheikh Giash Uddin)
Registrar(In charge)

Distributed to:

Dr. Ali F. M. Razwan, Assistant Professor, Department of Music, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Art's, Jagannath University, Dhaka.
7. Chairman, Department of Music, Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Srilanka, Dhaka, Bangladesh.
11. Visa Officer, High Commission/Embassy of Maldives, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
14. Office Copy/Personal File/Guard file.

Ziadur Rahman
Deputy Registrar