

Ref : JnU/Admn.-1(611)/2015/ 6059


Date: 28 January, 2020

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted earned leave with full average pay to **Nusrat Jahan**, Lecturer, Department of English, Jagannath University, Dhaka, Bangladesh, for a period of 04(four) days, i.e. from 02 February, 2020 to 05 February, 2020 to visit & stay in Thailand for personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
28.1.2020  
(Engr. Md. Ohiduzzaman)  
Registrar  
Distributed to:

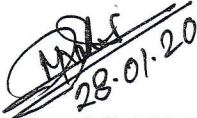
**Nusrat Jahan**, Lecturer, Department of English, Jagannath University, Dhaka.

JnU/Admn.-1(611)/2015/6059

28 January, 2020

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Chairman, Department of English, Jagannath University, Dhaka.
7. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
8. Director (Networking & IT), Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, High Commission/Embassy of Thailand, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh
12. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
13. Assistant Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
14. Office Copy/Personal File/ Guard file.

  
28.01.20  
(Mohammad Zahid Alam)  
Deputy Registrar