



Ref : JnU/Admin-2(42)/2010/1655

Date: 17 July, 2018

OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted earned leave with full average pay to **Mrs. Zinat Zerina Sultana**, Assistant Registrar, Office of the Controller of Examination, Jagannath University, Dhaka, Bangladesh for a period of 47 (forty seven) days, i.e. from 22 July, 2018 to 06 September, 2018 to perform the Holy Hajj in Saudi Arabia.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:

Mrs. Zinat Zerina Sultana, Assistant Registrar, Office of the Controller of Examination, Jagannath University, Dhaka.
JnU/Admin-2(42)/2010/1655

Date: 17 July, 2018

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka.
- ✓ 6. Director (Networking & IT), Jagannath University, Dhaka.
7. Controller of Examination, Jagannath University, Dhaka.
8. Additional Director (Finance & Accounts), Jagannath University, Dhaka.
9. Visa Officer, High Commission/Embassy of Saudi Arabia, Dhaka, Bangladesh.
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
11. Deputy Registrar & PS to VC, Office of the Vice Chancellor, Jagannath University, Dhaka (For VC's kind information).
12. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information).
13. Office Copy/Personal File.
14. Guard file.

(Md. Moshirul Islam)
Deputy Registrar