


Ref : JnU/Admn.-1(757)/2018/1880

Date: 4 September, 2021

OFFICE ORDER

The Jagannath University has hereby granted study leave without pay to **Fatema Siddika**, Lecturer (against lien leave without pay), Department of Computer Science and Engineering, Jagannath University, Dhaka, for a period of 01(one) year, i.e. from 06 August, 2021 to 05 August, 2022 to pursue Ph.D Program in the Iowa State University, USA, as per decision (decision no-09) in 85th meeting of the Syndicate of Jagannath University held on 06 September, 2021, according to the following terms and conditions:

1. That she shall have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before she proceeds on leave. She will bear all costs in this regard;
2. That her service during the study leave shall be governed as per Jagannath University rules.
3. That returning from study leave she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She will not be entitled to join duties before the termination of her leave without the permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. That Jagannath University shall not bear any expenses for the said study leave.


4.10.2021
(Engr. Md. Qhiduzzaman)
Registrar

Distributed to :


Fatema Siddika, Lecturer (against lien leave without pay), Department of Computer Science and Engineering, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Dean, Faculty of Sciences, Jagannath University, Dhaka.
6. Chairman, Department of Computer Science and Engineering, Jagannath University, Dhaka.
7. Director (Public Relation, Information & Publication), Jagannath University, Dhaka.
8. Director (ICT Cell), Jagannath University, Dhaka (Request for upload to the JnU website).
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Visa Officer, Embassy/High Commission of USA, Dhaka, Bangladesh.
11. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh
12. Deputy Registrar & PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (For VC's kind information).
13. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
14. Office Copy/Personal File.
15. Guard File.


04.10.21
(Mohammad Zahid Alam)
Deputy Registrar