



JnU/Admn-2(109)/2012/ 884

Date: 16 October 2025

OFFICE ORDER

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted leave to Mr. Gazi Faysal Ahamed, Deputy Registrar, Department of Marketing, Jagannath University, Dhaka, Bangladesh for a period of 19 (nineteen) days i.e. From 25 October 2025 to 12 November 2025 {from 25 October 2025 to 8 November 2025 fifteen days on previous issued unused rest and recreation leave and from 9 November 2025 to 12 November 2025 four days on earned leave with full average pay} to visit and stay in Saudi Arabia for perform the Holy Omrah.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (In Charge)

Distribution:

Mr. Gazi Faysal Ahamed, Deputy Registrar, Department of Marketing, Jagannath University, Dhaka

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Comptroller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Chairman, Department of Marketing, Jagannath University, Dhaka
7. Director, Office of the Finance & Accounts, Jagannath University, Dhaka;
8. Director, ICT Cell, Jagannath University, Dhaka (For upload this office order on JnU Website);
9. Visa Officer, Embassy of Saudi Arabia in Dhaka, Bangladesh;
10. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka;
11. Deputy Registrar/PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
12. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
13. Office Copy/Personal File;

16.10.2025

(Kamrul Haq)
Deputy Registrar
Establishment Section