



Ref : JnU/Admin-2(187)/2015/2864


Date: 15 October, 2018

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted permission to station leave to **Mr. Saiful Alam**, Section Officer (Grade-1), Office of the Registrar, Jagannath University, Dhaka, Bangladesh for a period of 15 (fifteen) days, i.e. from 16 October, 2018 to 30 October, 2018 on recreation leave to visit and stay in India for his personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not have any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar.

**Distributed to:**


**Mr. Saiful Alam**, Section Officer (Grade-1), Office of the Registrar, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka;
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka;
3. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka;
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka;
5. Director General, Immigration & Passport, Govt. of the People's Republic of Bangladesh, Dhaka;
6. Director (Networking & IT), Jagannath University, Dhaka;
7. Director (Finance & Accounts), Jagannath University, Dhaka;
8. Visa Officer, High Commission/Embassy of India in Dhaka, Bangladesh;
9. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka/Benapole, Jashore/Gede, Darshana /Tamabil/Akhaura, Sylhet/ Burimari, Lalmonirhat, Bangladesh;
10. Deputy Registrar & PS to VC, Office of the Vice chancellor, Jagannath University, Dhaka (For VC's kind information);
11. Assistant Director (Audit), Office of the Treasurer, Jagannath University, Dhaka (For Treasurer's kind information);
12. Office Copy/Personal File;
13. Guard file.

  
(Md. Moshirul Islam)  
Deputy Registrar