



JnU/Admn-1(795)/2019/ 309

Date: 18 January, 2024

**OFFICE ORDER**

This is to notify that the Vice-Chancellor of Jagannath University has hereby granted leave to Md. Shahnawaz Khan Chandan, Assistant Professor, Institute of Education & Research (IER), Jagannath University, Dhaka, Bangladesh for a period of 05(five) days, i.e. from 23 January, 2024 to 27 January, 2024 {23/01/2024 to 25/01/2024, 03(three) days on earned leave with full average pay & 26/01/2024 to 27/01/2024, 02(two) days on permission to station leave during the weakly holiday} to visit & stay in Srilanka for personal purpose.

The Jagannath University, Dhaka, Bangladesh, does not has any financial obligation in this regard.

This notification is issued as authorized by letter no. 03.069.025.06.00.003.2011-144(500) dated-19.06.2011 of the office of the Prime Minister, Government of the People's Republic of Bangladesh.

  
(Engr. Md. Ohiduzzaman)  
Registrar

Distributed to:

Md. Shahnawaz Khan Chandan, Assistant Professor, Institute of Education & Research (IER), Jagannath University, Dhaka.

JnU/Admn-1(795)/2019/ 309

Date: 18 January, 2024

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Art's, Jagannath University, Dhaka.
7. Director, Institute of Education & Research (IER), Jagannath University, Dhaka.
8. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
9. Director (Finance & Accounts), Jagannath University, Dhaka.
10. Director (ICT Cell), Jagannath University, Dhaka.
11. Visa Officer, High Commission/Embassy of Srilanka, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
14. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
15. Office Copy/Personal File/Guard file.

  
(Md. Hedayet Ullah)  
Deputy Registrar