


JnU/Admn.-1(829)/2021/ 75

Date: 16 February, 2026

OFFICE ORDER

The Jagannath University has hereby granted study leave with pay to **Nusrat Jahan Prova**, Assistant Professor, Department of Music, Jagannath University, Dhaka, Bangladesh, for a period of 01 year, i.e. from 15 January, 2026 to 14 January, 2027 to pursue Ph.D Program in the Jagannath University, Bangladesh as per decision (decision no. 5) of the 110th meeting of the Syndicate of the Jagannath University held on 02 February, 2026 according to the following terms and conditions:

1. That she shall have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before she proceed on leave. She shall bear all costs in this regard;
2. That her service during the study leave shall be governed as per Jagannath University rules;
3. That returning from study leave she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She shall not be entitled to join duties before the termination of her leave without permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond the sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. The Jagannath University shall not bear any expenses for the said study leave.


16/02/2026
(Professor Dr. Md. Sheikh Giash Uddin)
Registrar (in charge)

Distributed to:


Nusrat Jahan Prova, Assistant Professor, Department of Music, Jagannath University, Dhaka.

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Copy forwarded for information and necessary action to:

1. Dean, Faculty of Arts, Jagannath University, Dhaka.
2. Chairman, Department of Music, Jagannath University, Dhaka.
3. Director (Finance & Accounts), Jagannath University, Dhaka.
4. Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
5. Director, ICT Cell, Jagannath University, Dhaka.
6. Deputy Registrar, Registrar Office, Jagannath University, Dhaka (*to update information*).
7. Deputy Registrar/PS to VC, Office of the Vice-Chancellor, Jagannath University, Dhaka (*for VC's kind information*).
8. Deputy Registrar, Office of the Treasurer, Jagannath University, Dhaka (*for Treasurer's kind information*).
9. Office Copy/ Personal File/ Guard File.


16.02.2026
(A T M Shafiqur Rahman)
Deputy Registrar