




Ref : JnU/Admn.-1(326)/2012/ 1186

Date:..... 02 August, 2021

OFFICE ORDER

Subject to approval of the Syndicate, the Vice-Chancellor of Jagannath University has hereby granted study leave with pay to **Salma Akther**, Associate Professor, Department of Management Studies, Jagannath University, Dhaka, Bangladesh, for a period of 01 (one) year, i.e. from 08 August, 2021 to 07 August, 2022 to participate Ph.D Program under the Louisiana State University, United States of America (USA), according to the following terms and conditions:

1. That she shall have to enter into an agreement with the University in non-judicial stamp paper in accordance with the approved terms and conditions before he proceed on leave. She shall bear all costs in this regard;
2. That her service during the study leave shall be governed as per Jagannath University rules.
3. That returning from study leave she must at once report her return from leave to the Registrar along with a course leaving certificate through the Chairman/Head of the Department/Office. She shall not be entitled to join duties before the termination of her leave without the permission of the Vice-Chancellor;
4. That the application for extension of study leave beyond sanctioned period should be made at least six months before the expiry of the sanctioned leave through the supervisor/tutor together with the progress reports of the applicant;
5. The Jagannath University shall not bear any expenses for the said study leave.


(Engr. Md. Ohiduzzaman)
Registrar

Distributed to:


Salma Akther, Associate Professor, Department of Management Studies, Jagannath University, Dhaka.

JnU/Admn.-1(326)/2012/1186

02 August, 2021

Copy forwarded for information and necessary action to:

1. Secretary, Chancellor's Secretariat, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Government of the People's Republic of Bangladesh, Dhaka.
3. Secretary, Ministry of Education, Government of the People's Republic of Bangladesh, Dhaka.
4. Controller, Foreign Exchange Division, Bangladesh Bank, Dhaka.
5. Director General, Immigration & Passport, Government of the People's Republic of Bangladesh, Dhaka.
6. Dean, Faculty of Business Studies, Jagannath University, Dhaka.
7. Chairman, Department of Management Studies, Jagannath University, Dhaka.
8. Deputy Director, Public Relations, Information and Publication, Jagannath University, Dhaka.
9. Director (ICT Cell), Jagannath University, Dhaka.
10. Director (Finance & Accounts), Jagannath University, Dhaka.
11. Visa Officer, Embassy/High Commission of USA, Dhaka, Bangladesh.
12. Immigration Officer, Hazrat Shahjalal (R.) International Airport, Dhaka, Bangladesh.
13. Deputy Registrar & PS to VC, VC's Office, Jagannath University, Dhaka (For VC's kind information).
14. Deputy Registrar, General Administration, Registrar Office, Jagannath University, Dhaka.
15. Deputy Director (Audit), Treasurer's Office, Jagannath University, Dhaka (For Treasurer's kind information).
16. Assistant Registrar (Establishment), Registrar Office, Jagannath University, Dhaka (for update information).
17. Office Copy/Personal File/Guard file.


(Mohammad Zahid Alam)
Deputy Registrar