



Rules and Regulations for the Degree of Doctor of Philosophy (PhD)

As passed in the 63rd meeting of the Academic Council (held on 24 January 2023) and approved by the 91st meeting of the Syndicate (held on 31 January 2023)

(Effective from the session of 2023-2024 & Onward)

1. Nature of Degree

The degree of Doctor of Philosophy (PhD) shall be awarded by the University in recognition of the successful completion of the PhD programme as prescribed by the Academic Council. The terms and conditions regarding admission, evaluation and other matters related to the PhD degree shall be prescribed by the Rules and Regulations enacted by the Academic Council and Syndicate.

2. Qualification for Admission

(1) A Candidate for admission to the PhD programme shall satisfy the following conditions:

(a) Candidates must possess a Master Degree or an equivalent degree of this University or of a recognized University in the relevant subject or in a related subject, and

(b) Candidates must have Graduate (Honours) and Post-Graduate (Masters) degree with minimum 50% marks in any one and in another level minimum 55% for Science, Life and Earth Science and Business Studies and 50% for Arts, Social Science and Law in traditional system and in grading system candidates having at least CGPA 3.0 (in a scale of 4) at both levels, and

(c) Candidates must have minimum 03(three) years teaching/research experience in any Public University, or 04(four) years teaching/research experience in any Government college/Government Research Institute, or 05(five) years teaching experience at Graduate (Honours) and Post Graduate level in any Private University/College/Institute, and

(d) Candidates must have minimum 02 (two) publications in the field of his/her research interest in recognized academic journals.

OR

(2) Candidates must have MPhil/Equivalent degree of this University or of a recognized University shall be eligible for admission to the PhD programme.

OR

(3) Teachers of this University shall be eligible to apply for admission to the PhD Programme, provided that they have minimum 02 (two) years teaching and research experience in any Public University/Govt. College/Government Research Institute or 05 (five) years teaching experience at Graduate and Post Graduate level in any Private

University/College/Institute and also have minimum 02 (two) publications in the field of their research interest in recognized academic journals.

(4) Candidates having 3rd division/class in any exam/degree of SSC/HSC/Graduate/Post-graduate or CGPA below 3.5 in a scale of 5 or CGPA 3.0 in a scale of 4 shall not be eligible for admission to the PhD Programme.

3. Admission to the PhD Programme

(a) Applicants for admission to the PhD Programme shall apply in the prescribed form to the Registrar through the Department/Institute concerned and the relevant Faculty. The Academic Committee of the Department/Institute shall recommend the admission and approve the proposed field of study, title of the research proposal and the name of the supervisor and co-supervisor (if any).

(b) The candidate must submit his/her research proposal recommended by the Supervisor(s) to the Chairman of the Department/Institute. On approval of the relevant Academic Committee and the Faculty, it shall be placed before the Board of Advanced Studies and Research (hereinafter referred to as BASR) and the Academic Council (hereinafter referred to as AC) for final approval.

(c) Application for admission to the Ph.D. programme will be invited once in a year. Teachers/ Officers of this university who are eligible for admission to the Ph.D. programme may, however, submit their applications at any time of the year for consideration.

(d) Any change of the Supervisor/Co-supervisor or Title of the dissertation shall have to be recommended by the Academic Committee of the concerned Department/Institute and Executive Committee of the Faculty and approved by the Board of Advanced Studies and Research (BASR) and the Academic Council (AC).

(e) For admission to the PhD program with Foreign degree (Graduate and Post-graduate), the candidate shall apply, in the prescribed form, to the Registrar for equivalence of his/her degree. Registrar will send it to the Equivalence Committee. On the basis of the report of the Equivalence Committee, if the candidate fulfills the requirements, the candidate will apply for admission.

(f) Foreign applicants may submit their applications (along with research proposal, consent of the Supervisor(s) and other necessary documents) to the Registrar at any time of the year for consideration. The Registrar will send it to the relevant Department/Institute. On approval of the relevant Academic Committee and Executive Committee of the Faculty, it shall be placed before the Board of Advanced Studies and Research and the Academic Council for final approval.

4. Course Duration and Registration

A candidate selected for admission to the Program of the Degree of Doctor of Philosophy must be registered for PhD programme of this university on payment of approved fees. He will get a unique identification number (ID).





- (a) The duration of the PhD programme for a regular (full-time) student is 03 (three) years. However, the registration of a candidate for the PhD degree shall be valid for 05 (five) academic years. The registration shall automatically be cancelled if the candidate fails to submit his/her thesis within 05(five) academic years from the date of his/her registration. The Academic Council may extend the duration of the PhD programme for 01(one) more academic year, on recommendation of the supervisor(s), the Academic Committee of the concerned Department/Institute and the Faculty. In any special situation, the Academic Council may allow another maximum 06 (six) months only for submission of the thesis. A regular candidate, however, shall not be permitted to submit his/her thesis before 03(three) years from the date of his/her registration.
- (b) The duration of the PhD programme for a part-time student is 04 (four) years. The registration of a part-time candidate for PhD programme, however, shall be valid for 06 (six) academic years. The Academic Council may extend the duration of the PhD programme for another 01(one) academic year on recommendation of the supervisor(s), the Academic Committee of the concerned Department/Institute and the Faculty. In any special situation, the Academic Council may allow another maximum 06 (six) months only for submission of the thesis. A part-time candidate, however, shall not be permitted to submit his/her thesis before 04 (four) years from the date of his/her registration.
- (c) Fees: Fees will be fixed as may be deemed fit by the authority from time to time. The previous fees will be in force so long the new rate of fees will be fixed up by the authority.
- (d) A PhD candidate must take leave for at least 02 (two) years at his/her convenient time.
- (e) A student admitted to the PhD programme shall be required to give a presentation on the research proposal within 06 (six) months from the date of enrollment to the PhD programme before the faculty members of the concerned Department/Institute.
- (f) An MPhil student of this University who has successfully completed the first year (course work) of MPhil programme shall be eligible for transfer to the PhD Program in accordance with the clause 9(a-e) of the Rules and Regulations for MPhil programme of this University. After approval of the transfer from MPhil to PhD programme, the candidate shall be registered as a PhD student on payment of prescribed fees and dues.

5. Research Sub-committee

Every Department/Institute will have a Research Sub-committee for MPhil/PhD programme. The committee will be formed by the Academic Committee of the concerned Department/Institute consisting of 3 to 5 members. One of the members will be the convener of the Committee. This Committee will scrutinize the MPhil/PhD applications, select the qualified candidates and recommend to the Academic Committee of the Department/Institute. The Committee will also arrange seminar for MPhil/PhD researchers. The duration of the Research Sub-committee will be 2(two) academic years.

6. Supervision and Guidance

(a) A PhD Candidate shall be required to conduct his/her research work under the guidance of a supervisor. Apart from the supervisor, a candidate may have a co-supervisor. The supervisor shall be a teacher of this University having PhD or equivalent degree in the concerned subject not below the rank of Assistant Professor. The co-supervisor, having PhD or equivalent degree in the relevant field, shall be a teacher of this University or from another University or from a recognized Research organization relevant to the field of study and not below the rank of Principal Scientific Officer (PSO) with PhD.

(b) A PhD candidate shall be required to give at least 02(two) seminars open in front of the members of the academic committee of the respective departments/institutes during the period of his/her research study to be designed and organized by the relevant Department/Institute. One seminar will be offered at the time of data collection/actual research and another shall be offered before 04 (four) months of submitting the PhD thesis.

(c) The PhD student shall submit a 'Progress Report' in every 06 (six) months in the prescribed form to the Registrar through the Supervisor, Chairman/Director of the concerned Department/Institute and Dean of the Faculty.

(d) The number of the research students in MPhil and PhD programme for an Assistant Professor, Associate Professor and Professor shall not exceed 04 (four), 06 (six) and 08 (eight) respectively at a time. An Assistant Professor shall not take more than 02 (two) PhD students at a time. After submission of the thesis by any candidate, the seat will be vacant for the supervision and the supervisor can take new student.

(e) If the supervisor of the candidate goes on leave for a period of 01(one) year or more, the co-supervisor, if available, will act as supervisor of the student. If the co-supervisor is not available a new supervisor may be assigned/appointed on application by the researcher, in the prescribed form, recommended by the Academic Committee of the concerned Department/Institute and the Faculty.

(f) No near relation, specified by the examination rule of this University shall be supervised or examined.

7. Submission of PhD Thesis

On completion of the research work in the PhD programme the candidate shall submit his/her thesis and shall comply with the following conditions:

(a) The thesis submitted for the degree of PhD shall be written in Bangla/English. In the case of Arabic and Islamic Studies if the thesis is written in Arabic, a Bangla or English version must be added.



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(b) The thesis shall be a piece of original research work. It should make a distinct contribution to the advancement of existing knowledge either by the discovery of new facts or fresh interpretation of known facts and theories.

(c) At the time of submitting the PhD dissertation to the Controller of Examination for evaluation, the candidate shall submit a plagiarism test report obtained from the concerned Faculty. The similarity must not exceed 30%.

(d) The thesis shall conform to standard research methodology usually followed in the discipline of research and satisfy the norms of literary presentation and be suitable for publication in recognized journals or in the form of book.

(e) The PhD candidate shall have to publish at least 02(two) research papers on his/her PhD research work in the recognized/peer reviewed journal before submitting the dissertation.

(f) A candidate may incorporate in his/her thesis contents of any work which he/she may have published on the subject, but he/she shall not submit his/her thesis, any work which has been approved by any other University for any degree/prize etc.

(g) 05 (Five) copies of the thesis shall have to be submitted to the Controller of Examinations through the supervisor and Chairman of the concerned department on or before the date of the expiry of the registration. Each thesis must be type written/printed in A4 offset paper in compliance with the prescribed format of the university.

8. Examination of PhD Thesis

(a) For each candidate, the Academic Council on recommendation of the concerned Academic Committee and Executive Committee of the Faculty, shall appoint an Examination Committee of three members, one of whom shall be the supervisor of the student, one must be from outside the country and one from within the country but outside this University. One of the members of the Examination Committee other than the supervisor shall be the Chairman of the Examination Committee. Except the supervisor, there shall be alternative examiners and the Chairman in the Examination Committee to evaluate the dissertation. All three members of Examination Committee shall examine the thesis. The thesis examiners shall send their reports in sealed cover to the Controller of Examination who will send it to the Chairman of the Examination Committee with the permission of the Vice-Chancellor. If the Chairman of the Examination Committee is not available or out of the Country, the supervisor will open the reports in presence of the Controller of Examination. The unanimity of the members shall be bindings for awarding the PhD degree.

(b) The Examiners may recommend that the thesis be accepted for the award of the PhD degree or the thesis be rejected or that the thesis be allowed to be resubmitted.

(c) On receipt of the unanimous opinions that the thesis is of standard that justifies an oral examination, the Chairman of the Examination Committee in consultation with Controller of Examinations shall arrange an Oral Examination for the candidate to defend his/her thesis.

[Signature]

[Signature]

The Viva-Voce Examination may be conducted if two out of three members of the Committee are present. The Chairman of the Examination Committee shall preside over the oral Examination.

(d) If the opinion of the examiners is not in favor of awarding the degree, the Examination Committee, on the basis of the reports of examiners, shall decide either to reject the dissertation or may recommend the Vice-Chancellor to allow the student to resubmit his/her thesis with necessary changes and modifications as suggested by the examiners within 06 (six) months from the date of notification by the Controller of Examinations. In such case further registration will not be necessary. The examination committee shall report their decision to the Controller of Examinations. If any member of the Examination Committee is not in favor of awarding the degree then with the approval of the Vice Chancellor the thesis will be evaluated by the alternate member.

(e) In case a candidate is unable to do well in the viva-voce examination even though the thesis is adjudged adequate, the Examination Committee may recommend to the Academic Council that the candidate may be permitted to appear at another oral examination after a lapse of 06 (six) months from the first oral examination. No candidate shall be allowed to appear at the oral examination of the same thesis more than twice.

9. Award of PhD Degree

(a) The Vice Chancellor shall place the reports of the examiners for consideration of the Academic Council which shall recommend to the Syndicate for the award of the PhD Degree.

(b) The Controller of Examinations shall notify the results in accordance with the decision of the Syndicate.

10. Addition, Alteration, Change or Modification in the Rules and Regulations

In order to make any addition, alteration, change or modification in the rules and regulations (if required), it must be placed to the 'Departmental Academic Committee', 'Executive Committee' of the concerned Faculty and the Academic Council for approval. If any difficulty arises with respect to any provision of this rules & regulations, the interpretation/decision given by the Vice-Chancellor shall be final.



